

**Personnel Committee**

**January 12, 2022**

**Draft Minutes**

**Membership Attendance:**

Roll call as follows:

Ms. Davidson	present	Mrs. Chesnut	present
Mr. Daniels	present	Mr. Spieser	present
Mr. Johnson	present	Mr. Dunn	present
Mrs. Berkley	present	Mr. Combs	Present

Guests: Dave Meranda and Amanda Fox

**Approval of previous minutes:**

Approval of the following minutes as written, **PERSONNEL COMMITTEE:**

Roll call as follows:

Mrs. Davidson	Yes	Mrs. Chesnut	Yes
Mr. Daniels	Yes	Mr. Spieser	Yes
Mr. Johnson	Yes	Mr. Dunn	Yes
Mrs. Berkley	Yes	Mr. Combs	Abstain

A. Informational Items (Not for Board Approval)

- a. [OPES Timeline](#)
- b. [OES Timeline](#)
- c. [Salary Schedules](#)
- d. [Supplemental Salary Schedule](#)
- e. Look back at previous personnel agendas [HERE](#)

- f. Increased substitute teaching rate from \$100 to \$125 through Sub Solutions (estimated at \$75,000 based on monthly totals from this year and 2020-2021)) for remainder of the 21-22 school year ; Funded with ESSER funds
  - g. Powerschool Student Information System
- B. Certified
- a. Approval of Certified Resignations
    - i. Lange, Carrie - Preschool - Intervention Specialist, effective 1/6/22
  - b. Approval to pay the following certified employees a stipend for mentoring student teachers
    - i. Tracy Huggins - Mount Saint Joseph - \$150, funded by University
- C. Classified
- a. Approval of Classified Resignations
    - i. Constable, Kimberly - Food Service, effective 5/27/22 for the purposes of retirement 6/1/22 (9 years of service)
    - ii. Imm, Elaine - Food Service, effective 12/17/21 for the purpose of retirement 1/1/22 (1 year of service)
    - iii. Kordis, Patricia - Milford High School - Aide, effective 12/9/21
    - iv. McCavitt, Angie - Seipelt - Media Aide, effective 12/31/21
  - b. Approval of Classified Resignation Due to Job Abandonment
    - i. McQueen, Layla - Extended Day, effective 1/3/22
  - c. Approval of Classified Change in Position or Hours
    - i. Foy, Jouetta - Seipelt Elementary- Aide to Seipelt Elementary - Media Aide, 7 hours per day, level 8, \$22.24/hour
    - ii. Bartholomew, Krystal - McCormick - moving from 3.5 hours per day to 7 hours per day, effective 1/4/22
  - d. Approval of Classified Substitute Hiring
    - i. Maiorana, Gina, Substitute Food Service, \$14.00/hour
    - ii. Imm, Elaine, Substitute Food Service, \$14.00, effective 3/1/22
  - e. Approval of Classified Substitute Resignations
    - i. Wulf, Jenn - Food Service Substitute effective 12/19/21
- D. Supplemental
- a. Approval of Supplemental Resignations
    - i. Arber, Andrew - Milford High School - Theater Technical Director, effective 12/17/21
    - ii. Pitcairn, Jessica - Milford High School - Costume Designer, effective 12/17/21
  - b. Approval of Extracurricular Pupil Activity Contract Recommendations for the 2021-2022 school year
    - i. Carpenter, Tim - Junior High School - Drama Director, level 4, pay step 5, \$2787

- ii. Greenwell, Brad - Junior High School - Site Supervisor, up to 100 hours as needed, \$17.20 per hour
- iii. Baker, Kristen - Junior High School - Site Supervisor, up to 20 hours, as needed, \$17.20 per hour
- iv. Trump, David - High School - Dramatic Coordinator, .5, level 10, pay step 5, \$5146
- v. Koehler, Katrina - High School - Costume Designer .5, level 8, pay step 0, \$2573
- vi. Locke, Justin - High School - Technical Director .25, level 8, pay step 0, \$1287
- vii. Petersen, Anna - High School - Technical Director .25, level 8, pay step 0, \$1287

c. Approval of Building Supplemental and Student Activity Contract Recommendations

- i. Bachtell, Carli - Hope Squad Advisor (Elementary), .5, \$150 yearly stipend
- ii. Hinnners, Stefanie - Hope Squad Advisor (Elementary), .5, \$150 yearly stipend
- iii. Beelman, Julie - Hope Squad Advisor (Junior High), \$300 yearly stipend
- iv. Metzger, Kevin - Hope Squad Advisor (High School), \$300 yearly stipend
- v. Richter, Kaitlyn - Hope Squad Advisor (High School), \$300 yearly stipend
- vi. Seibert, Eric - Hope Squad Advisor (Junior High), \$300 yearly stipend

E. Approval of Unpaid Leave of Absence (**Unpaid leave requires board approval**)

- a. Dupps, Tara - Mulberry Elementary - Teacher, 1/5/22-4/29/22
- b. Knepper, Brittany - Boyd E. Smith - Teacher, 3/14/22-4/1/22

There may be additional resignations, retirements and hiring recommendations that are submitted after the personnel committee meeting, but before the BOE agenda is complete.

If this occurs, this will be noted either in the minutes from personnel or through some other means of communication with the committee members.

**Next Personnel Meeting is February 9,2022 at 3:30pm**